

2024 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on June 26, 2024, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Treasurer Rice, Trustee Bills, Trustee Brown, Trustee Smith and Trustee Thering

Approval of Agenda

Bills moved Brown supported to approve the agenda as presented. Vote: Ayes: 7 Nays: 0. Motion carried.

Presentation

Public Hearing

- a. Fox Meadows Estates and Fox Meadow Estates II Special Assessment District

Open: 7:08 p.m.

No Comments were offered.

Closed: 7:09 p.m.

Public Comment

Open: 7:09 p.m.

Lori Rogers, 2248 Cornerstone Dr., excited to be running for Treasurer.

Closed: 7:10 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed.

- 1. Appointment to a vacant seat on the Board of Review with a term ending 12/31/2024**

Cody moved Rice supported to appoint Jeanette Corbin to a vacant seat on the Board of Review with a term ending 12/31/2024. Vote: Ayes: 7 Nays: 0. Motion carried.

B. June Monthly Activity Report

C. Planning Commission, EDA, and ZBA updates by Community and Economic Development Director

D. Board Member Reports

Thering – gave an update on the June 18th Planning Commission

Cody – gave updates on the June 26th Election Committee meeting and election production progress

Rice – gave tax production updates

Smith – gave an update on Isabella County Board of Commissioners Meeting.

Mielke – commented on tour of the Sheriff Facility scheduled for June 27th

Consent Agenda

- A. Communications
- B. Minutes – June 12, 2024 – Regular Meeting
- C. Accounts Payable
- D. Payroll

- E. Meeting Pay
- F. Fire Reports

Bills moved **Smith** supported to approve the consent agenda as presented. **Vote: Ayes: 7. Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Smith) Fox Meadows Estates & Fox Meadows Estates II Paving Special Assessment District Resolution #5

Brown moved **Bill** supported to adopt Fox Meadows Estates and Fox Meadows Estates II Subdivision Paving Special Assessment District Resolution #5 to confirm the Special Assessment Roll, determine the number of annual installments, and determine the interest rate to be charged on future installments. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith, and Thering. Nays: 0. Motion carried.**

B. Discussion/Action: (Smith) Fox Meadows Estates & Fox Meadows Estates II Paving Special Assessment District Isabella County Road Commission Participation Agreement

Bills moved **Brown** supported to approve the Township Participation Contract with the Isabella County Road Commission (ICRC) for the Fox Meadows Estates and Fox Meadows Estates II Subdivisions Paving Special Assessment District for the completion of a mill and Ultra-thin (1") overlay on Hunters Trail, Brittany Drive, Stoney Creek Lane, and Meadow Drive in the amount of \$115,362.00 and to authorize the Township Manager to sign said contracts. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith, and Thering. Nays: 0. Motion carried.**

C. Discussion/Action: (Nanney) Introduction and First Reading of the new proposed Sidewalk and Pathways Ordinance

Cody moved **Bills** supported to introduce and conduct a First Reading for the proposed new Sidewalk and Pathway Ordinance. **Vote: Ayes: 7 Nays: 0. Motion carried.**

D. Discussion/Action: (Nanney) Consider adoption of new Private Road Ordinance as Ordinance Number 24-01

Bills moved **Cody** supported to adopt the new Private Road Ordinance as Ordinance Number 24-01. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith, and Thering. Nays: 0. Motion carried.**

E. Discussion/Action: (Teall) Policy Governance 2.5.10 Cashflow Ratio

Discussion by the Board

F. Discussion/Action: (Stuhldreher) Policy Governance 2.7 Ends of Focus of Grants

Discussion by the Board

G. Discussion/Action: (Board of Trustees) Policy Governance 3.5 Board Commission and Community Linkage

Discussion by the Board

H. Discussion/Action: (Board of Trustees) Policy Governance 3.6 Supervisor's Role in the Board's Process

Discussion by the Board

I. Discussion/Action: (Board of Trustees) Policy Governance 3.7 Duties of Elected Department Heads

Discussion by the Board

J. Discussion/Action: (Board of Trustees) Clerk Pay discussion

Rice moved Bills supported to approve the Charter Township of Union resolution to establish the Charter Township of Union Township Clerk's annual salary of \$28,190 with an effective date of January 1, 2024. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith, and Thering. Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 9:15 p.m.

No comments were offered.

Closed: 9:16 p.m.

MANAGER COMMENTS

- Manager will be out of the office the week of July 1st.
- Happy 4th of July

FINAL BOARD MEMBER COMMENTS

Brown – Happy 4th of July

Bills – Happy 4th of July

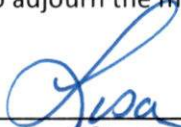
Cody - Happy 4th of July

Mielke – Commented on positive feedback from a resident that had a water leak and complimented the staff's response time and professionalism.


ADJOURNMENT

Rice moved Smith supported to adjourn the meeting at 9:19 p.m. **Vote: Ayes: 7. Nays: 0. Motion carried.**

APPROVED BY:



Lisa Cody, Clerk



Bryan Mielke, Supervisor

(Recorded by Tera Green)